



भारत सरकार/Government of India
परमाणु ऊर्जा विभाग / Department of Atomic Energy
प्रशासनिक प्रशिक्षण संस्थान/Administrative Training Institute



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संदर्भ :1/पीसी-01/2019-20/एटीआई/300

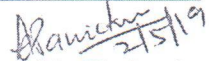
May 2, 2019

Subject: Programme Code No 01: Capacity Enhancement Programme for Work Assistants at ATI, Mumbai

प्रशासनिक प्रशिक्षण संस्थान निम्नलिखित कार्यक्रम का आयोजन कर रहा है। अनुरोध है कि इस कार्यक्रम में भाग लेने के इच्छुक कर्मचारियों के नामांकन शीघ्रताशीघ्र अग्रेषित करने का कष्ट करें :-

Administrative Training Institute is organizing the following programme. It is requested that nominations of the interested officials may please be sent to us immediately.

कार्यक्रम कोड तथा शीर्षक Programme Code & Title	01- क्षमता वृद्धि कार्यक्रम 01-Capacity Enhancement Programme
Broad contents:	Administrative Rules, DAE Activities, Conduct Rules, Emergency preparedness, Field Visit, Stress Management, etc
कार्यक्रम की अवधि Duration of Programme	20 th May to 24 th May 2019(Five days)
स्थान/Venue	ATI, Mumbai.
लक्षित समूह/ Target Group	Work Assistants/MTS who have not undergone Induction training and have completed more than five years in the department.
भाग लेने वाली इकाइयां/ Participating Units	DAE and its Constituent Units
प्रतिभागियों की संख्या Number of participants	40
Faculty	Internal/External
Last date for submitting nominations	13 th May 2019
Remarks	Accommodation in Guest House, Anushaktinagar, is subject to availability.


(Smt. Ajitha Thariyan)
Dy. Director (ATI)

1. सभी इकाइयों के प्रशासनिक प्रमुख/ Heads of Units
2. Administrative Heads of Units/
3. पञ्चवि सचिवालय के सभी अधिकारी/All officers of DAE Secretariat, Mumbai and Branch Secretariat