No.	No.	Training	Name of the Course	Category of Participants	Duration (in Days)	Month	Partici- pants
1	2	3	4	5	6	7	8
1	1	Induction Training	Induction Training for LDC/ UDC Steno (#)	Newly inducted LDC/UDC/stenographers	45	Apr-25	45
2	3	Induction Training	Induction Training for Work Assistants (#)	Newly inducted Work Assistants	12	May-25	45
3	2	Induction Training	Induction Training for LDC/ UDC Steno (#)	Newly inducted LDC/UDC/ stenographers	45	Jun-25	45
4	69	Induction Training	Induction for Drivers	Newly Inducted Drivers	5	Jul-25	25
5	4	Induction Training	Induction Training for ASOs	Newly inducted Assistant Security Officers	70	Oct-25	45
6	5	Induction Training	Induction Training for Security Guards	Newly inducted Security Guards	45	Jan-26	45
7	17	Capacity Enhancement	Workshop on Noting & Drafting (Jan) RRCAT	Employees from Admin/Accounts	2	Jan-26	40
8	45	Capacity Enhancement	Workshop on Administrative Law / Court Cases	Employees from Admin, Technical and Scientific cadre	3	Jan-26	40
9	40	Capacity Enhancement	Right to Information	All categories of employees	1	Apr-25	40

No.	PC No.	Training	Name of the Course	Category of Participants	(in Days)		Partici- pants
1	2	3	4	5	6	7	8
10	42	Capacity Enhancement	Material Management for Purchase and Stores Personnel	Purchase and Stores Personnel	5	Apr-25	40
11	44	Capacity Enhancement	Workshop on Project Management	Group A and B (Gazetted) - Scientific	1	Apr-25	40
12	15	Capacity Enhancement	Workshop on Noting & Drafting	Employees from Admin/Accounts	2	May-25	40
13	26	Capacity Enhancement	Women Empowerment	Women employees (including AI)-	1	May-25	60
14	47	Capacity Enhancement	Awareness Generation for Divyangjan- service matters	Divyangjan Employees (Admin and accounts personnel)		May-25	30
15	18	Capacity Enhancement	E_Office	Scientific/Technical/Admin/A ccounts/Security	1	May-25	50
16	37	Capacity Enhancement	Workshop for Liaison Officers (SC/ST)	Liasion officers of all units	1	Jun-25	40
17		Capacity Enhancement	Training for Office Bearers of Staff Associations	Office Bearers of Staff Associations	3	Jul-25	40
18	14	Capacity Enhancement	Workshop on Noting & Drafting	Employees from Admin/Accounts	2	Jul-25	40

No.	PC No.	Training	Name of the Course	Category of Participants	Duration (in Days)	Month	Partici- pants
19	27	Capacity Enhancement	Knowing Organisation (Atoms & Development, Radiation Health and Society)	-	1	7 Jul-25	40
20	41	Capacity Enhancement	Knowledge of taxation of products (GST and related taxes)	Employees from Accounts cadre	2	Aug-25	40
21	43	Capacity Enhancement	Workshop on Pay Fixation	Employees from Admin/Accounts	2	Aug-25	40
22	28	Capacity Enhancement	Knowing your Organisation	Group B (non gazetted and Group C	1	Sep-25	40
23	16	Capacity Enhancement	Workshop on Noting & Drafting	Employees from Admin/Accounts	2	Oct-25	40
24	39	Capacity Enhancement	Seminar on Right to Information (APIO, PIO,FAAs) & drafting RTI replies		2	Oct-25	40
25	46	Capacity Enhancement	Awareness Generation for Divyangjan (Soft skills)	Divyangjan Employees	1	Nov-25	30
26	36		Purchase, Works & Contract Management	Employees from Admin ,Accounts , Technical and Scientific cadre		Nov-25	40
27	78	Computer Skills	Workshop on Emerging Technology (AI, Data Anaylsis, Big Data)	All categories of employees	1	Apr-25	30

		Category of	Name of the Course	Category of Participants	Duration	Tentative	No of
Sl.	PC	Training	Traine of the Course	Category of Tarticipants	(in Days)	Month	Partici-
No.		Truming			(III Days)		pants
110.	110.						parits
1	2	3	4	5	6	7	8
		Computer Skills	Training Programme on Computer	All categories of employees	3	May-25	30
İ		•	Applications -(MS Ofice suite)				
28	77		,				
İ							
į							
		Computer Skills	MS-Excel (Advance)	All categories of employees	2	Jun-25	30
		-					
29	73						
İ							
1							
		Computer Skills	Training on MS Access	All categories of employees	3	Jul-25	30
		•					
30	75						
İ							
		Computer Skills	Chat GPT AI	All categories of employees	1	Aug-25	30
31	79						
İ							
į							
		Computer Skills	Training on MS Access	All categories of employees	3	Nov-25	30
32	76						
İ							
<u> </u>							
		Computer Skills	Cyber Security	All categories of employees	1	Dec-25	40
33	80						
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<u> </u>							
		Computer Skills	MS-Excel (Advance)	All categories of employees	2	Dec-25	30
	_						
34	74						
<u> </u>		D 1.		D 1 0		G 25	10
İ		· •	Faculty Development Programme	Employees from admin,	5	Sep-25	10
25	71	Development		accounts and Auxiliary cadre			
35	71	Programme					
•							
<u> </u>		Faculty	Faculty Development Programme	Employees from admin,	5	Jan-26	10
1		Development	racuity Development Programme	accounts and Auxiliary cadre	3	Jan-20	10
36	72	Programme		accounts and Auxinary cause			
30	12	1 TOgranille					
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			Category of	Name of the Course	Category of Participants	Duration	Tentative	No of
No. No.	S1.	PC			and good or a marriage and a second	(in Days)	Month	Partici-
Management Development Devel						() - /		
Management Development Dev								1
Development Programme Development Development Programme Development Programme Development Programme Development Programme Development Programme Development Programme Development Programme Development Development Programme Development Programme Development Programme Development Programme Development Programme Development	1	2	3	4	5	6	7	8
Management Development Programme (Empanelled and recently Development (Empanelled and recently Programme (Empanelled and promoted for Group 'B' Gazetted Posts) Management Development Programme (Empanelled and promoted for Group 'B' Gazetted Posts) Management Development Programme (Other than Scientific) Management Development Programme (Other than Scientific) Management Development Programme (Other than Scientific) Management Development Programme (Development Development			Management	Management Development	Group B (Gazetted)	4	May-25	40
Management Development Programme (Empanelled and recently Programme (Empanelled and promoted for Group B' Gazetted Posts) Sazetted Posts Sazetted Posts			Development	program (Heart of Effective				
Development Programme Pr	37	55	Programme	Living) - IoC, Panchgani -				
Development Programme Pr								
Development Programme Pr	<u> </u>							
38 58 Programme recently promoted for Group 'B' Gazetted Posts) 30 30 30 30 30 30 30 3			_		1 -	5	Jun-25	40
Management Development Devel			-		1			
Management Development Development Development Development Development Programme Programme For Group 'A' Officers Scientific Officers (Other than Scientific) Scientific Officers	38	58	Programme		Gazetted Posts)			
Development Programme Programme for Group 'A' Officers				Gazetted Posts)				
Development Programme Programme for Group 'A' Officers	<u> </u>					_		•
Management Development Devel	İ		_		-	5	Jul-25	30
Management Develop	20	50	-	_	Scientific Officers			
Development Programme Program (Effective Life and Leadership) - IoC, Panchgani - Management Development Program (Effective Life and Leadership) - IoC, Panchgani - Management Development Programme Program (Effective Life and Leadership) - IoC, Panchgani - Management Development Programme Program (Effective Life and Leadership) - IoC, Panchgani - Management Development Development Programme Program (Effective Life and Leadership) - IoC, Panchgani - Management Development Development Development Program (Heart of Effective (Admin/Accounts/Security) Living) - IoC, Panchgani - Management Development Development Programme Heart of Effective (Scientific & Technical) Management Development Development Programme Heart of Effective (Scientific & Technical) Management Development Programme Retirement Benefits/ Planning Retiring Employees. 3 Apr-25 60	39	39	Programme	(Other than Scientific)				
Development Programme Program (Effective Life and Leadership) - IoC, Panchgani - Management Development Program (Effective Life and Leadership) - IoC, Panchgani - Management Development Programme Program (Effective Life and Leadership) - IoC, Panchgani - Management Development Programme Program (Effective Life and Leadership) - IoC, Panchgani - Management Development Development Programme Program (Effective Life and Leadership) - IoC, Panchgani - Management Development Development Development Program (Heart of Effective (Admin/Accounts/Security) Living) - IoC, Panchgani - Management Development Development Programme Heart of Effective (Scientific & Technical) Management Development Development Programme Heart of Effective (Scientific & Technical) Management Development Programme Retirement Benefits/ Planning Retiring Employees. 3 Apr-25 60								
Development Develo			Management	Management Development	Group A (non Gazetted)	4	Will be	15
Management Development Devel			_					10
Management Development Programme (Effective Life and Leadership) - IoC, Panchgani - Management Development Development Program (Effective Life and Leadership) - IoC, Panchgani - Management Development Programme (Effective Life and Leadership) - IoC, Panchgani - Management Development Programme (Effective Life and Leadership) - IoC, Panchgani - Management Development Program (Heart of Effective (Admin/Accounts/Security)) Management Development Development Group A Gazetted A later Management Development Group A Gazetted A later Management Development Group A Gazetted A later Management Development Group A Gazetted A later Management Development Group A Gazetted A later Management Development Group A Gazetted A later Orientation Programme Retirement Benefits/ Planning Retiring Employees. 3 Apr-25 60	40	52	-	`			d later	
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Development Programme Development Develo								
Programme Leadership) - IoC, Panchgani - Management Development Program (Effective Life and Leadership) - IoC, Panchgani - Management Development Program (Effective Life and Leadership) - IoC, Panchgani - Management Development Development Program (Heart of Effective Living) - IoC, Panchgani - Management Development Programme Living) - IoC, Panchgani - Management Development Development Development Group A Gazetted (Admin/Accounts/Security) Management Development Development Program (Heart of Effective Living) - IoC, Panchgani - Management Development Development Program (Heart of Effective Living) - IoC, Panchgani - Management Development Program (Heart of Effective Living) - IoC, Panchgani - Orientation Programme Retirement Benefits/ Planning Retiring Employees. 3 Apr-25 60			Management	Management Development	Group B (Non-Gazetted)	4		15
Management Development Programme Leadership) - IoC, Panchgani - Management Development Program (Effective Life and Leadership) - IoC, Panchgani - Management Development Program (Heart of Effective Living) - IoC, Panchgani - Management Development Programme Living) - IoC, Panchgani - Management Development Program (Heart of Effective Living) - IoC, Panchgani - Management Development Development Program (Heart of Effective Living) - IoC, Panchgani - Management Development Program (Heart of Effective Living) - IoC, Panchgani - Management Development Program (Heart of Effective Living) - IoC, Panchgani - Orientation Programme Retirement Benefits/ Planning Retiring Employees. 3 Apr-25 60			-	1 &				
Development Program (Effective Life and Leadership) - IoC, Panchgani - Management Development Program (Heart of Effective Living) - IoC, Panchgani - Management Development Program (Heart of Effective Living) - IoC, Panchgani - Management Development Program (Heart of Effective Living) - IoC, Panchgani - Management Development Development Program (Heart of Effective Living) - IoC, Panchgani - Management Development Program (Heart of Effective (Scientific & Technical) Management Development Program (Heart of Effective (Scientific & Technical) Orientation Programme Retirement Benefits/ Planning Retiring Employees. 3 Apr-25 60	41	53	Programme	Leadership) - IoC, Panchgani -			d later	
Development Program (Effective Life and Leadership) - IoC, Panchgani - Management Development Program (Heart of Effective Living) - IoC, Panchgani - Management Development Program (Heart of Effective Living) - IoC, Panchgani - Management Development Program (Heart of Effective Living) - IoC, Panchgani - Management Development Development Program (Heart of Effective Living) - IoC, Panchgani - Management Development Program (Heart of Effective (Scientific & Technical) Management Development Program (Heart of Effective (Scientific & Technical) Orientation Programme Retirement Benefits/ Planning Retiring Employees. 3 Apr-25 60								
Development Program (Effective Life and Leadership) - IoC, Panchgani - Management Development Program (Heart of Effective Living) - IoC, Panchgani - Management Development Program (Heart of Effective Living) - IoC, Panchgani - Management Development Program (Heart of Effective Living) - IoC, Panchgani - Management Development Development Program (Heart of Effective Living) - IoC, Panchgani - Management Development Program (Heart of Effective (Scientific & Technical) Management Development Program (Heart of Effective (Scientific & Technical) Orientation Programme Retirement Benefits/ Planning Retiring Employees. 3 Apr-25 60	<u> </u>		Managanant	Management Development	Carre Commission	4	Will bo	1.5
Management Development Development Development Development Development Living) - IoC, Panchgani - Management Development Development Development Development Development Living) - IoC, Panchgani - Management Developme			_		Group C employees	4		15
Management Development Development Programme Heart of Effective Living) - IoC, Panchgani - Management Development Programme Heart of Effective Living) - IoC, Panchgani - Management Development Development Group A Gazetted (Admin/Accounts/Security) Management Development Development Group A Gazetted (Scientific & Technical) Programme Heart of Effective (Scientific & Technical) Orientation Programme Retirement Benefits/ Planning Retiring Employees. 3 Apr-25 60	42	51	-	`				
Development Program (Heart of Effective (Admin/Accounts/Security) Management Development Development Development Development Program (Heart of Effective (Scientific & Technical) Programme Development Development Office (Scientific & Technical) Orientation Programme Retirement Benefits/ Planning Retiring Employees. Retirement Benefits/ Planning Retiring Employees. 3 Apr-25 60	42	34	riogramme	Leadership) - 10C, ranchgani -				
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43 56 Programme Living) - IoC, Panchgani - d later d later	İ		_					
Development Program (Heart of Effective (Scientific & Technical) Programme Living) - IoC, Panchgani - intimate d later Orientation Programme Retirement Benefits/ Planning Retiring Employees. 3 Apr-25 60 Programme	43	56	Programme	Living) - IoC, Panchgani -			d later	
Development Program (Heart of Effective (Scientific & Technical) Programme Living) - IoC, Panchgani - intimate d later Orientation Programme Retirement Benefits/ Planning Retiring Employees. 3 Apr-25 60 Programme								
Development Program (Heart of Effective (Scientific & Technical) Programme Living) - IoC, Panchgani - intimate d later Orientation Programme Retirement Benefits/ Planning Retiring Employees. 3 Apr-25 60 Programme	<u> </u>						******	
44 57 Programme Living) - IoC, Panchgani - d later Orientation Programme Retirement Benefits/ Planning Retiring Employees. 3 Apr-25 60			_			4		25
Orientation Programme Retirement Benefits/ Planning Retiring Employees. 3 Apr-25 60	11	57			(Scientific & Technical)			
Programme	44	5/	rrogramme	Living) - IoC, Panchgani -			a rater	
Programme								
Programme	<u> </u>		Orientation	Retirement Benefits/ Planning	Retiring Employees.	3	Apr-25	60
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	45	6						
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No.		Training	Name of the Course	Category of Participants	Duration (in Days)	Month	Partici- pants
46	7	Orientation Programme	Retirement Benefits/ Planning	Retiring Employees.	3	7 Apr-25	60
47	62	Orientation Programme	Orientation Programme on Service Matters Group B (Accounts)	Group B Non Gazetted Accounts personnel	5	May-25	35
48	65	Orientation Programme	Orientation Programme for Asst. Security Officers (5 years regular service)		5	Jun-25	35
49	68	Orientation Programme	Orientation Programme for OL Cadre	Employees of OL cadre	5	Jun-25	25
50	67	Orientation Programme	Orientation Course for Security Officers (6 Years regular service)	Employees from Security cadre - Security Officers with 6 yrs of regular service	5	Jul-25	25
51	66	Orientation Programme	Orientation Course for Security Guards (6 Years regular service)	Employees from Security cadre - Security Guards with 6 yrs of regular service		Aug-25	40
52	64	Orientation Programme	Orientation Programme (Admin, Accounts, Security, P&S)-	Promotee Group A Officers	5	Aug-25	30
53	60	Orientation Programme		Work Assistants & Hospital Work Assistants- Work Assistants with 6 years of regular service		Aug-25	40
54	61	Orientation Programme	Orientation Programme on Service Matters Group B (Admin)	Group B Non Gazetted Admin personnel	5	Sep-25	40

No.	PC No.	Training	Name of the Course	Category of Participants	(in Days)		Partici- pants
1	2	3	4	5	6	7	8
55	63	Orientation Programme	Orientation Programme for UDCs (6 Years regular service)	UDCs (6 Years regular service)	5	Oct-25	40
56	9	Orientation Programme	Retirement Benefits/ Planning (Oct)	Retiring Employees.	3	Oct-25	60
57	8	Orientation Programme	Retirement Benefits/ Planning (Oct)	Retiring Employees.	3	Oct-25	60
58	70	Orientation Programme	Orientation Programme for Stenographers/PA/PS	Stenographers/PA/PS	5	Dec-25	40
59	29	Orientation Programme	Public Awareness Programme on DAE/Radiation Health and Safety /Atoms & Development and Quiz for school Children	Children	2	Will be intimate d later	60
60	48	Soft Skills	Communication Skills	Group B (non gazetted) and Group C	1	Jun-25	40
61	49	Soft Skills	Health talk / yoga and Meditation/ Natureopathy	All categories of employees	1	Jun-25	40
62	50	Soft Skills	Ethics and Value in Public Governance	Employees of Group A and B (Gazetted)	1	Sep-25	40
63	51	Soft Skills	Vipasana	All categories of employees	10	Will be intimate d later	40

No.		Training	Name of the Course	Category of Participants	Duration (in Days)	Month	Partici- pants
64	13	Work Related	Government e- Marketplace (GeM) (Advance) (Procurement + Services)		2	7 Jan-26	45
65	25	Work Related	APAR	Group A (Gazetted)	1	Jan-26	30
66	19	Work Related	Role of IO/PO in handling discplinary cases	Group A (Gazetted)	2	May-25	30
67	10	Work Related	Government e- Marketplace (GeM) (basic) (Procurement)	All categories of employees	1	May-25	45
68	24	Work Related	Prevention, Prohibition and Redressal of Sexual Harassment of Women at Work Place	All categories of employees	2	Jun-25	30
69	12	Work Related	Government e- Marketplace (GeM) (Advance) (Procurement + Services)		2	Aug-25	45
70	34	Work Related	Workshop on contents in Tendering Documents	Group A and B Gazetted	1	Aug-25	40
71	22	Work Related	Handling of Court Cases	Employees dealing with the subject	2	Sep-25	40
72	31	Work Related	Handling of Recruitment procedures, conducting of DPC proceedings and reservation in services, MACP	Administration (UDCs,	2	Sep-25	40

		<i>C</i> •	Name of the Course	Category of Participants	Duration	Tentative	1 .
	PC	Training			(in Days)	Month	Partici-
No.	No.						pants
1	2	3	4	5	6	7	8
		Work Related	Programme for Medical Personnel	Employees from Medical	2	Oct-25	40
				Division - Doctors			
73	32						
		Work Related	Government e- Marketplace (GeM)	All categories of employees	1	Nov-25	45
			(basic) (Procurement)				
74	11						
-		Work Related	Role of IO/PO in handling	Group B (Gazetted and non	2	Nov-25	30
			discplinary cases	gazetted)			
75	20						
		Work Related	Reservation Roster	Employees from	1	Nov-25	40
İ				Administration (UDCs,			
76	30			Sr.Clerk, Assistants, APOs)			
-		Work Related	Prevention, Prohibition and	All categories of employees	2	Nov-25	30
			Redressal of Sexual Harassment of				
77	23		Women at Work Place				
<u> </u>		Work Related	Programme for Medical Personnel	Employees from Medical	2	Nov-25	40
į				Division - Nurses			
78	33						
-		Work Related	Workshop on Public Procurement	Group A and B	2	Nov-25	40
		1014104	The state of the s		_		
79	35						
<u> </u>		Work Related	Workshop on Drafting of Charge	Group A (unto level 11 only)	1	Dec-25	30
		0111 11014104	Sheet Sheet	and	1		
80	21			Group B (Gazetted and non			
ĺ				gazetted)			
		Work Related	Training programme for accounts	Employees from Accounts	3	Aug-25	40
		1014104	personnel	cadre		5 = 5	
81	81						
<u> </u>							

Tentative Category of Name of the Course Category of Participants Duration No of Month Sl. PC Training (in Days) Partici-No. No. pants 2 3 4 6 7 8 1 Programme- To be decided later Short Notice Short Notice 30 Programme programmes which are 82 82 provided for in the training calendar and requested by units Short Notice Short Notice Programme- To be decided later 30 Programme programmes which are not 83 provided for in the training 83 calendar and requested by units W i Notice Short Programme- To be decided later 30 Short Notice 1 which Programme programmes are not 84 84 provided for in the training 1 calendar and requested by units b Notice Short Notice Programme- To be decided later 30 Short Programme programmes which e are not provided for in the training 85 85 calendar and requested by units i n 30 Short Notice Short Notice Programme- To be decided later programmes which Programme are not t provided for in the training 86 86 i calendar and requested by units m a Notice Short 30 Short Notice Programme-To be decided later Programme programmes which are t provided for in the training 87 87 e calendar and requested by units d Notice Programme- To be decided later Short Notice Short 30 Programme programmes which are not 1 provided for in the training 88 88 a calendar and requested by units t. e 30 Short Notice Short Notice Programme- To be decided later Programme programmes which are not r provided for in the training 89 89 calendar and requested by units Programme- To be decided later Short Notice Short Notice 30 programmes Programme which are not provided for in the training 90 90 calendar and requested by units

		•	Name of the Course	Category of Participants	Duration	Tentative	
Sl. No.		Training			(in Days)	Month	Partici- pants
1	2	3	4	5	6	7	8
91		Prog. At Centre of Excellence	Trng prog at Centre of Excellence - Depends on circulars received from Centres of Excellence	_			
92	92	Prog. At Centre of Excellence	Trng prog at Centre of Excellence - Depends on circulars received from Centres of Excellence	1			
93		Prog. At Centre of Excellence	Trng prog at Centre of Excellence - Depends on circulars received from Centres of Excellence	_		W i 1	
94		Prog. At Centre of Excellence	Trng prog at Centre of Excellence - Depends on circulars received from Centres of Excellence			b e	
95		Prog. At Centre of Excellence	Trng prog at Centre of Excellence - Depends on circulars received from Centres of Excellence	_		i n t	
96	96	Prog. At Centre of Excellence	Trng prog at Centre of Excellence - Depends on circulars received from Centres of Excellence	_		m a t	
97		Prog. At Centre of Excellence	Trng prog at Centre of Excellence - Depends on circulars received from Centres of Excellence	1		e d 1	
98		Prog. At Centre of Excellence	Trng prog at Centre of Excellence - Depends on circulars received from Centres of Excellence	_		a t e r	
99		Prog. At Centre of Excellence	Trng prog at Centre of Excellence - Depends on circulars received from Centres of Excellence	_			
100		Prog. At Centre of Excellence	Trng prog at Centre of Excellence - Depends on circulars received from Centres of Excellence				

Note: The dates indicated are tentative in nature and are subject to change. ATI reserves the right to modify or cancel any program without assigning any reasons.